

Constitution

- 1 The Association will be called the ENGLISH SCHOOLS' SWIMMING ASSOCIATION.
- 2 The object of the Association is the advancement of physical education of school children through the medium of swimming, life-saving, diving, water polo and synchronised swimming. In furtherance of this object but not further or otherwise the Association will have the following powers:
 - (a) To promote and organize contests, to conduct tests and to make awards.
 - (b) To promote the provision of proper facilities for swimming, life-saving, diving, water polo and synchronised swimming.
 - (c) To do all such other lawful things as are necessary for the attainment of the above object.
- 3 Membership of the Association will be open to all schools as defined in Section 114 of the Education Act 1944. Schools may form county, area or local swimming associations. Affiliation to Divisions as defined in Rule 5 will be open to all schools through the County Association provided that where there is no County Association affiliation may be through an Area Association. Affiliation to a Division by a local Schools' Swimming Association or by an individual school will be permitted where there is no County or Area Association. Only schools affiliated to Divisions may participate in competitive events and voting procedures of the Association.
- 4 The affiliation fee payable to the Association by Divisions will be £ 10.50 per year. The scale of affiliation fees payable to Divisions by affiliated Associations will be determined by the constitutions of individual Divisions.
- 5 For affiliation, for representation on the Council and for Competition purposes, the Country will be divided into Divisions as follows:

Division 1	Cumbria, Durham, Northumberland, Tyne and Wear, Cleveland.
Division 2	Cheshire, Lancashire, Merseyside, Isle of Man.
Division 3	Yorkshire, North Lincolnshire and North East Lincolnshire.
Division 4	Derbyshire, Leicestershire, Rutland, Lincolnshire, Northamptonshire, Nottinghamshire, Warwickshire.
Division 5	Avon, Cornwall, Devon, Gloucestershire, Somerset, Wiltshire.
Division 6	Herefordshire/Worcestershire, Shropshire, West Midlands.
Division 7	Staffordshire and Greater Manchester.
Division 8	Cambridgeshire, Essex, Norfolk, Suffolk and the London Boroughs of Barking & Dagenham, Havering, Redbridge and Waltham Forest.
Division 9	Royal Borough of Kensington and Chelsea, City of London, City of Westminster and the London Boroughs of Brent, Camden, Ealing, Greenwich, Hackney, Hammersmith & Fulham, Haringey, Islington, Lambeth, Lewisham, Newham, Richmond, Southwark, Tower Hamlets and Wandsworth.
Division 10	Berkshire, Bedfordshire, Buckinghamshire, Hertfordshire, Oxfordshire and the London Boroughs of Barnet, Enfield, Harrow, Hillingdon and Hounslow.
Division 11	Kent, including the Medway Unitary Authority, Surrey and the London Boroughs of Bexley, Bromley, Croydon, Kingston-on-Thames, Merton and Sutton.
Division 12	Dorset, Hampshire, East/West Sussex, the Channel Isles and the Isle of Wight.
- 6 The general control and administration of the Association will rest with the Council subject to any specific direction of the members at the Annual General Meeting. The Annual General Meeting may be attended by representatives of an affiliated Association together with the Officers and the Divisional Representatives.
- 7 The financial year will end on 31st July, and the Annual General Meeting will be held not later than week 40. The Secretary will give TWENTY EIGHT days' notice to all affiliated Associations of the arrangements for the Meeting.
- 8 Alterations to this Constitution will receive the assent of two-thirds of the members present and voting at an Annual General Meeting or a Special General Meeting. A resolution for the alteration of the Constitution must be received by the Secretary of the Association at least 21 days before the meeting at which the Resolution is to be brought forward. At least 14 days' notice of such a meeting must be given by the Secretary to the membership and must include notice of the alteration proposed.

No alteration to Clauses 2, 8 or 15 will take effect until the approval in writing of the Charity Commissioners or other authority having charitable jurisdiction will have been obtained, and no alterations will be made which would have the effect of causing the Association to cease to be a charity at law, A Special General Meeting can be called at any time by the Council or at the written request of THREE Divisions. At a General Meeting TWENTY will constitute a quorum. Any amendments to Articles of the Constitution will be operative from the conclusion of the meeting unless otherwise decided.

9 At all General Meetings, Voting will be by the show of official card. At all General Meetings and for postal ballots Divisions will each be entitled to SIX votes. Officers of the Association, Life Members and Divisional Representatives will each be entitled to ONE vote.

10 The Officers of the Association will be:

The President.

The President Elect.

The Hon. General Secretary.

The Hon. Treasurer.

The Hon. Championship Co-ordinator.

Nominations for all Officers of the Association, except for the Offices of President and Ex-President should be made, in writing, to the Hon. General Secretary on or before 1st July in the year of the A.G.M. Should an Officer not wish to seek re-election he should give notice, in writing, to the Hon. General Secretary before 1st September. Voting where elections are necessary, will be by postal ballot. Voting papers will be sent to the Divisions, Officers of the Association, Life Members and Divisional Representatives not less than 28 days prior to the date of the Annual General Meeting, voting will finish 7 days prior to the Annual General meeting when the results of elections will be announced. At the Annual General Meeting the President-Elect of the previous year will be installed as President. The President of the previous year will be installed as Ex-President, The ESSA will recognise service to the Association by the election of Honorary Life Members who must be nominated by the Council and elected at the Annual General Meeting following their nomination. Honorary Life Members will be eligible to attend all General Meetings of the Association and to vote at these meetings.

11 Auditors, professionally qualified, who will not be members of Council, will be appointed at the Annual General Meeting.

(a) Subject to the authorisation of the Council for which a majority of two thirds will be required, the Association may raise money by way of a loan through any source the Council agrees is appropriate for the purpose of the enhancement of the Association's activities or any other purpose agreed by the Council.

(b) Further and also subject to a two thirds majority, the Council may charge its investments to provide security for any of its borrowings or other liabilities.

12 The Management of the Association will be in the hands of an Executive Council consisting of the Officers of the Association together with one Representative from each Division, such Representatives to be elected annually by their own Divisional Committee. Retiring Divisional Representatives will be eligible for re-election. The Council will have the power to co-opt additional members. All persons so co-opted will have the power to vote. All members of the Executive Council must be qualified teachers as recognised by the Department of Education, or qualified swimming teachers as approved by the Executive Council of the ESSA. A retired teacher will be eligible to be a member of Council until he attains the age of 70 years or has completed his term of office, whichever is the later.

13 In the absence of a Divisional Representative, a Deputy Representative, nominated by the Division, may attend a Council Meeting. The Secretary must be informed of the Deputy's name prior to the meeting.

14 The Council will meet each quarter, except where according to the discretion of the Officers it is considered unnecessary. The Hon. Secretary will give at least FOURTEEN days' notice of the Meeting in writing. For the transaction of business at a Council Meeting NINE of the members will constitute a quorum. The Council will have power subject to the specific direction of the AGM:

- (a) To make regulations governing Competitions organised by the ENGLISH SCHOOLS' SWIMMING ASSOCIATION.
 - (b) To appoint special Sub-Committees as it deems necessary.
 - (c) To exercise financial control over all affairs of the Association.
 - (d) To consider and decide upon applications for affiliation to the Association.
 - (e) To arrange for the filling of any vacancy occurring on the Council.
 - (f) To decide on all matters concerning the Association.
- 15** The Association may be dissolved by a resolution passed by a two-thirds majority of those present and voting at a Special General Meeting convened for the purpose of which 21 days' notice will have been given to members. Such resolution may give instructions for the disposal of any assets held by or in the name of the Association, provided that if any property remains after the satisfaction of all debts and liabilities such property will not be paid to or distributed among the members of the Association but will be given or transferred to such other charitable institution or institutions having objects similar or all of the objects of the Association as the Association may with the approval of the Charity Commissioners or other authority having charitable jurisdiction determine.
- 16** The ENGLISH SCHOOLS' SWIMMING ASSOCIATION will affiliate to the ASA, the R.L.S.S. and the National Council for Schools' Sports.
- 17** DRUGCONTROL
- (a) Doping is strictly forbidden.
 - (b) The identification of a substance and/or metabolites of a doping class in a competitor's urine will constitute an offence. The offender may be penalised. Evidence of blood doping, pharmacological, chemical or physical manipulation is also an offence which may be penalised.
 - (c) ESSA Doping Regulations are listed on the website of the Association. Copies of these regulations can be obtained from the Hon. Championship Co-Ordinator.

Note: In all cases "he" is taken to signify he or she.